



WEDDING PLANNING AND EVENT MANAGEMENT



from engagement to wedding and
everything in between



day - of - coordination

We know how instrumental family and friends are in helping the couple pull an entire wedding together. However, on the day, they should be spending their time witnessing the love between the couple and partaking in the important moments of the nuptials. Sanskara will handle all the event coordination and management on the day for you so that you and your guests feel care-free and the event goes on glitch-free

On-the-day Coordination Package

- Placing favours, stationery, snacks, etc. on the tables before the event
 - Ensuring all suppliers arrive on time and set up as required by the couple
 - Assisting bridal party get ready for the entrance and coordination with the DJ/musician
 - Coordination of the day's timeline and ensuring smooth flow of events
 - Management of guests and vendors during the couple's photoshoot hour/ cocktail hour
 - Includes a virtual consultation, venue walk-through and 6 hours on the day
 - Assistance with removal of personal belongings/ gifts
 - Speak to us about upgrading to 2 coordinators and/or 8 hours on the day
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Coordination Pricing



On-the-day Coordination Pricing

	6 hours	8 hours	10 hours
1 coordinator	R 3500	R 4500	R 5500
2 coordinators	R 5000	R 6500	R 8000

*Custom packages can also be created to suit your budget and requirements



Full Event Planning

Wedding planning can be a beautiful time in a couple's life, but can also be very stressful. Sanskara aims to remove all the stress from the couple so that what remains is only beautiful memories of your dream wedding event. The full planning package is for the bridal couple that prefers involvement from a planner from the beginning stages of planning right until the big day!

Full Wedding/ Event Planning Package

- Conceptualisation of event theme
- Sourcing all vendors (incl. venue, priests, pooja coordinators etc.) for the event
- Budget guidance to ensure the wedding stays within the set budget
- Paperwork assistance and contract reviews
- Customised timeline for the wedding planning will be created
- Schedule for the day event to ensure everything runs smoothly
- Guidance in programme creation
- Monthly virtual consultations with your wedding planner
- Monthly reports on planning progress
- Venue walk-through
- Presence on the day during setup until setup is complete

Pricing: 10 – 15% of the total budget



Partial Event Planning

So you're the type of bridal couple that knows what they want and already have most of their vendors booked, but just need assistance with booking, planning and scheduling the last few details. No problem- we have a solution for you with this Partial Planning Package.

Partial Wedding/ Event Planning Package

- Sourcing some of your vendors
- Budget guidance to ensure the wedding stays within the set budget
- Paperwork assistance and contract reviews for the vendors we help you source
- Customised timeline for the remaining wedding planning will be created
- Schedule for the day of the event to ensure everything runs smoothly
- Guidance in programme creation
- Monthly virtual consultations with your wedding planner from 4 months before the wedding
- Venue walk-through
- Presence on the day during setup until setup is complete

Pricing: 6 – 12 % of the total budget



Virtual Assistant

If you're the kind of couple that is excited to plan every detail themselves but would love some help- and understandably so- with the more mundane tasks such as programmes, schedules and logistics, Sanskara has your back!

Virtual Assistant Package

- The Big Fat Indian Wedding Planner Diary and Pen sent to you
- 3 Online consultations with your virtual assistant
- Planning timelines customised to your events
- Planning and event checklists
- Schedule for the events for the day (for the couple and for vendors)
- Assistance with programme creation
- Floor plan and seating plan
- Logistics for venue, vendors and couple
- Photography shot list, music list etc.

Pricing: R3000 – R5000



Online Consultations

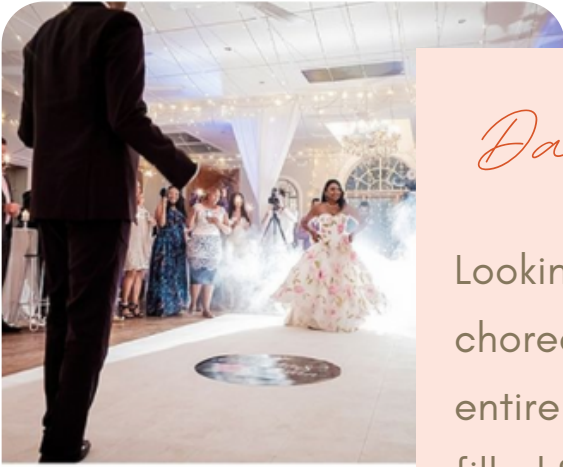
Just looking for some guidance on the planning process? Or have just a few logistical issues or design pain points that you need some advice on? We have our budget option available- A Sanskara Planner is just one phone call away!

Online Consultation Package

- Contact us with your issue and we will schedule either a voice or video call (1 hour timeslot) and provide you with a summary after the consultation.

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Pricing: R300 per hour (discounted when you book more than one)



Dance and Entertainment

Looking to get that special first dance choreographed or maybe even dances for your entire family for a unique entrance or a fun-filled Sangeet night? Perhaps you're looking for some Bollywood or Traditional Dancers to set the mood with a performance or even give a lighthearted workshop at your event? We have our sister companies to handle everything for you.

Dance and Entertainment Packages

Our sister company RoorTaal Choreography can provide:

- Music mixes
- Choreography and lessons for couples and groups
- Virtual lessons
- Pre-recorded lesson videos
- Bollywood or Traditional/Classical Dancers
- Fun dance workshops for events such as Bridal Showers, Engagement Parties, Mehndi Nights, Sangeet Nights, etc.

Pricing: Contact us for a quote for choreography and music mixing.

Lesson Pricing: R250 per hour (discounted when you book a full package)



How to Hire Us:

1. Contact us on info@sanskara.co.za or Whatsapp us on 064 570 2478 to set up your first free consultation
2. We will discuss your requirements, recommend a suitable package and put together a quotation
3. Let us help you create your dream wedding, while also ensuring the journey to the wedding is memorable and simple for you!



We look forward to not just creating your dream wedding with you, but also to making your journey to the big day just as memorable!



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Thank you!